



## **REGIONAL CONTINUUM OF CARE COUNCIL MINUTES**

**Tuesday, March 26, 2013**

- CALL attendees TO ORDER and ATTENDANCE ROLL: Meeting called to order at 10:02 A.M; Roll call and sign-in process completed.

Members noted that today is “Inocente Day” in San Diego in honor of the young homeless woman whose life story received an Academy Award for Documentaries. Inocente’s life was touched by local non-profits such as St. Vincent de Paul (SVdP) and A Reason to Survive (ARTS).

APPROVAL OF MINUTES: February, 2013 were approved subject to the following corrections: 1) the Header should read “Minutes” rather than “Agenda”; 2) a statement to be added to the Special Presentation section in the paragraph concerning the average rate of placements from transitional housing to permanent housing to read: “Consultants agreed to research and report back about actual national average.”

PRESENTATION: A presentation of The Advocate by Meagan Larsen was postponed to a date to be determined.

- **STEERING GROUP REPORT**

- Renewal Awards – Congratulations! All renewals that were submitted in the 2012 application were awarded, including the Disabilities project that could have been impacted by the Tier 1 ARD confusion. Members recognized the work of our HUD contacts for their support in this process. New and reallocated projects will be announced at a later date (anticipated in about 90 days. The total amount awarded differs from the requested amount because of adjustments in the FMR for rental assistance.

A recent notice from HUD regarding renewal projects that have operating start dates during the first part of the year that may need extensions. Mielle Schwartz has posed a question to the Los Angeles office and will follow-up with HUD to clarify which projects would need to submit formal requests.

- Steering Committee Election Results – The Steering Committee votes pose a new question for the RCCC. Two members tied in votes for a seat on the Committee. Given the importance of having homeless service consumers represented, it was suggested that the RCCC consider amending the seats to assure adequate representation for this constituency. One challenge of adding a single seat would result in an even number of potential voters.

*Action:* After discussion, the RCCC voted to include both representatives that tied in votes and in order to retain an odd number of voters to amend the privileges of the Facilitator to be ex-officio. (33-0-2)

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The resulting 2013-14 Steering Committee roster was displayed and members welcomed.

- Time to Update Representatives – The membership was reminded that it is time to update the official agency representatives to the RCCC. This reminder will be distributed to the full body and to executive directors.
- Priority Community Initiative Steering Committee Follow-up - In a debriefing session, PCI - HUD TA asked for commitment from people representing various homeless planning and action bodies (HomeAgain, Downtown Leadership, Homeless Working Group, RCCC Steering Committee) to be their lines of communication. The Steering Group identified the Facilitator as the RCCC representative to the table. The PCI lead also requested that specific service providers also be identified as experts in the daily operations of homeless housing and services. This group is being referred to as the “pivot group.” The pivot group does not make decisions for any of the constituencies represented. The RCCC remains the responsible party for moving the CoC toward HEARTH compliance.

*Action:* After discussion about the relationship between the pivot group and the RCCC, the RCCC ratified the actions of the Steering group by consensus.

- Rapid Results Boot Camp & Registry Week Training - Mike Mc Connell is leading efforts that resulted from the Los Angeles Boot Camp held in early March. This three-day planning resulted in several activities in various areas (fondly being called swim lanes). Two areas for action concern the HMIS evaluation and planning being referred to as HMIS 2.0; another looks at use of local resources and another will explore a collaborative for private funding.
- San Diego and Orange County CoCs were invited to host a Registry Week Training Camp. This camp is planned for June 10<sup>th</sup> and 11<sup>th</sup> in southern Orange County. Participation in training does not commit your organization to conducting a registry week. Watch for more information and plan to participate, if possible.

### SUBCOMMITTEE and LIAISON REPORTS

- Action Team Updates - Team Leaders / Steering Liaisons
  - HMIS, HAWK – Data Governance – Mielle Schwartz, Holly Younghans, Imelda McClendon - The HAWK and DGC recommended to the Steering Committee that the two groups be merged into one. The membership of the two groups is fairly similar and the work of the HAWK to complete or update the CoC HMIS Action plan is nearly accomplished. Members of the HAWK may participate with the DGC. The Steering Committee agreed with this recommendation.

*Action:* The RCCC approved the merger of the HAWK and the DGC.

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HIC – PITC- The unsheltered point in time count is nearly ready but the sheltered PITC data still needs attention from a few agencies. Members are reminded that the HIC and PITC must be reconciled and submitted to HUD via HDX no later than April 30<sup>th</sup>. Imelda McClendon is working with agencies to complete the final draft that will be distributed for review by the Steering Committee.

- Governance and Administration – Lila Fetherolf, Jennifer Gutherie  
The Governance and Administration Action team and the Manual Committee request to merge into one committee. The work of the Manual Committee has historically focused on the creation and annual review of a Membership Manual that provides basic information to new members. With the new HEARTH regulations the CoC now needs a Governance Manual. The RCCC has already authorized the Manual Committee to review and initiate amendments to the current Manual for consideration as the Governance Manual. The Governance group and the Steering Committee continue efforts to prepare for HEARTH implementation as authorized last year. Part of this effort is to seek a consultant to assist in the PCI and HEARTH planning processes until a decision is made by HUD regarding the Planning grant application.

*Action:* The RCCC Approved the joining the Governance and Administration and the Manual subgroups. Lila Fetherolf and Jennifer Gutherie will lead these efforts.

- Plan and Planning – Laura Mustari and Laurin Pause – The CoC action plan is being reviewed and information is being collected for the Collaborative Assessment requirement of the HEARTH rules. Members are invited to become involved in these efforts. Contact Laura for more information.
- NAEHCY - The NAECHY Youth Task Force is hosting its next meeting on April 7<sup>th</sup>. This group is actively responding to issues related to the education and well-being of homeless children and youth. Members are invited to become involved. Dania Brett and Karen Alexander are members of the YTF and Laura Mustari is the RCCC Liaison from the Steering Committee. NAECHY has a San Diego website.

### Subgroup and Liaison Reports

- Legislative Liaison – Rosemary Johnston – PATH Connections housing has opened and additional funding has been found to extend the Seasonal Shelter operated by Alpha. There were concerns expressed over the CDBG decision-making process for the City of San Diego. More details are provided in the written report distributed to the members.
- Employment – Dave Siegler – The March RCCC meeting is the Annual Employment Forum which will be held at Second Chance, 6145 Imperial Avenue San Diego from 10:00 AM – noon on April 30<sup>th</sup>. This is a meeting that

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front-line staff should be encouraged to attend. This is one session that participation by any agency representative meets the attendance policy.

- Alliance for Regional Solutions- Laurin Pause – The ARS completed another year of seasonal shelter services and continues to recognize the need for a year round emergency shelter option. Interfaith Community Services is taking leadership in getting the North County communities together to discuss and plan for this.
- Commercial Sexual Exploitation-Human Trafficking – Holly Hepburn – The Services Registry has been completed and made available to service providers. The broader community, region-wide Task Force is being reinitiated and the RCCC subgroup leaders will assess if the two groups are duplicative. The monthly meeting is suspended until that determination is made
- Downtown Leadership – Pat Leslie, Vicky Joes – The Downtown Campaign is actively engaged in the 100,000 Homes and Boot Camp Team efforts. This month, new service providers were welcomed to the Leadership Table. A presentation on the progress to date was provided in the March meeting. The RCCC also offered a briefing on the PCI HUD TA kickoff and the Pivot group.
- Home Again – United Way released an RFP to procure an individual or entity to lead the chronic homelessness HomeAgain because Brian Mainschien was elected to the State Assembly. The process is not yet completed.
- Keys to Housing – Laurin Pause, Dolores Diaz – The website is being updated several times a month. Members are reminded to use the strategies in the Toolbox as they consider their activities and program services. The City of La Mesa asked for additional copies of the Toolbox. These are the only current actions specific to the Keys initiatives.
- SD Housing Federation – The RCCC received a report on several bills of interest to the Housing Federation and housing providers. Among these are: SB391 that allocates \$12 Million in 811 program funds to the state; AB639 Veteran Homeless Prevention Act that repurposes Prop. 12 funds; AB952 Atkins for low income housing tax credits; AB361 Mitchell – Home Health and Affordable Care Act that -is also supported by Cal endowment; and the Homestead Act that could earmark funds for smaller developments with 100% dedicated use.
- AB109 Homeless Housing Pilot Project – Pat Leslie, Megan O’Dowd – Work continues on the AB109 Housing Pilot Program. Organizations that expressed interest and have complied with the requirement to register in the Community Resource Directory are being contacted for further information. It is hoped that this will move forward soon. The Community Transition Center opened about two months ago (January 14, 2013) and is receiving, assessing and placing persons in the ‘right-sized’ housing and support services. The Housing

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and Income Navigator component is also under development. This is an example of progress towards developing collaborative assessment and coordinated entry.

- **ANNOUNCEMENTS/ OTHER BUSINESS**

The Second Chance Job Fair will be held on April 16<sup>th</sup> from 10:00 A.M. -2:00 P.M. in Balboa Park.

- Recognition: Past members and current members of leadership – Steering Committee, Action groups and subgroups were asked to stand and be recognized by the full body for their work.

- Adjourn 11:18 A.M.

**NEXT MEETING: EMPLOYMENT FORUM**

APRIL 30, 2013

10:00 A.M.

Second Chance

6145 Imperial Avenue

San Diego, CA